

# 2003

## STATE TESTING – CRITICAL DATES

Tasks	Tests & Dates			
	<b><i>STANFORD 9</i></b>	<b><i>3/5/8 AIMS</i></b>	<b><i>AIMS H. S. Writing</i></b>	<b><i>AIMS H. S. Mathematics/Reading</i></b>
Pre-ID Files Delivered to Harcourt	February 7	March 21	January 17	March 21
Test Materials Delivered to Districts/Charter Schools	February 10-14	March 24-31	January 21-28	March 24-31
Deadline for Additional Material Requests to Harcourt	March 7	April 4	February 4	April 4
Test Administration Dates	March 17 – May 1	April 28 - May 9	February 25	April 28 - Mathematics April 29 - Reading
Deadline to Schedule Pick-up of Scorable Answer Documents and Test Booklets	May 1	May 12-16	March 3 - 7	May 12 - 16
Return of Materials to be Scored to Harcourt Scoring Center	May 6	U.P.S. pick-up by May 13-20	March 4 - 10	May 13 - 20
Final Date for Materials to be Received by Harcourt	May 9	May 20	March 10	May 20
Score Reports Due in Districts/Charters	30 days after receipt of processable materials	August 1**	July 8**	July 8**

\*AIMS test booklets are secure documents that are returned to Harcourt Educational Measurement. Stanford 9 test booklets are secure documents that are stored in a secure location at each district/charter school.

\*\* Harcourt Educational Measurement has agreed to produce test results for high school students and to deliver them to districts and charter schools within 35 working days (47 calendar days) from the date that ALL scorable materials arrive at the scoring center. Harcourt Educational Measurement has agreed to produce test results for Grades 3, 5, and 8 students and to deliver them to districts and charter schools by August 1, IF all scorable materials arrive at the scoring center.

For Harcourt and ADE to meet the above timelines for the return of score reports, we need your help in the following areas:

1. Reduce the number of alerts by following the directions for the return of materials.
2. Be sure that teacher ID sheets and school ID sheets are properly completed.
3. Return your scorable answer documents to the scoring center on time.